SUSAN TUBOKU-METZGER

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Dear Hiring Committee:

I am writing to apply for the position listed on the Northeastern Office of Student Employment website. Doing a masters in information systems has helped improved my problem-solving skills, communication and interpersonal skills. I also have good computer proficiency in Microsoft office.

By taking up this job I’ll be able to gather more knowledge and improve my skills in computer simulation.

I would appreciate to meet with you to discuss my candidacy in details. Thank you very much for your time and consideration.

Sincerely,

Susan Tuboku-Metzger